

IMPORTANT EMPLOYEE INFORMATION AND RESOURCES

A Special Thank You for Helping with Summer Coverage

Several weeks ago, we shared options through the **Summer Recognition Programs** that were intended to encourage and recognize employees for their extra efforts throughout the summer months. I'm happy to share with all of you that through the first 4 pay periods of the recognition program we've been able to recognize 742 direct support staff for their strong attendance and low use of benefit time, 184 employees for their overtime contributions, and 18 members of our IRA and Day Hab management teams for their commitments to filling weekend shifts. I would like to take a moment to extend my sincere thanks to each employee who has participated in the **Summer Recognition Programs**. The efforts from all of these employees is greatly appreciated!

If anyone is interested in learning more about ways you could help, and what recognition you may be eligible for, please contact me or one of the four Residential Directors – [Penny Rivenburg](#), [Steve Cirillo](#), [Rachael Salvione](#), [Jim Yanno](#).

My sincere gratitude to the Lexington Family for all that people are doing to help.

Pat Dowd

Associate Executive Director

**There's still plenty of time to
earn extra money this summer!**

**See the chart at right for more information on
how you can cash in on this incentive
by September 11.**



DIRECT SUPPORT Recognition Program

Eligible employees- Direct Support staff from the IRA Program, Day Hab, Community Supports departments

- Recognition time periods - individual pay periods between 5/23/2021 and 9/11/2021
- Qualifiers - no unscheduled absences of any kind (call outs, late arrival to shift, early departure from shift); Can only use up to 2 days/shifts of pre-approved benefit time within a given pay period to qualify
- Recognition:
 - If employee qualifies at end of pay period they will **earn \$100**
 - Total incentive potential/employee - **\$800/8 pay periods**

